

LEGEND TRAIL LADIES CLUB

Effective January 31st, 2022

18 Hole League Bylaws

ARTICLE I - NAME

The name of this organization shall be the Legend Trail Ladies Club hereinafter called the LTLC in these Bylaws.

ARTICLE II – PURPOSE AND SCOPE

The purpose of this organization is to conduct organized, competitive golfing and social activities at Legend Trail Golf Club for the benefit, pleasure and recreation of its members. These Bylaws govern the 18-hole league of the LTLC only and all occurrences of the terms ‘league’, ‘member’, ‘members’ ‘membership’, ‘Board’, ‘Officers’, etc. refer solely to the 18-hole league.

ARTICLE III - MEMBERSHIP

Section 1. Membership shall be open to all female members age 18 and older having a handicap consistent with the established maximum.

Section 2. A member in good standing shall be one whose dues and handicap fee have been paid in accordance with these Bylaws.

Section 3. A delinquent member shall be one who has not paid her dues or handicap fee in accordance with these Bylaws. A delinquent member’s name shall be deleted from the roster.

Section 4. All members in good standing shall be entitled to:

- A. Attend meetings of the LTLC.
- B. Attend meetings of the Board, exercising no vote.
- C. Participate in the golfing and social events of the LTLC.
- D. Receive a copy of these Bylaws via email and/or posting to the website.
- E. Petition the Captain, in the form of a written request signed by a quorum (simple majority) of the membership, for action by the Board or by the membership on an issue. The Board will plan to discuss and respond to membership requests within seven days.
- F. Play in any LTLC or AGA tournament. The requirements are a current USGA handicap which meets the specific requirements, if any, imposed by the tournament committee.

Section 5. Members who are abusive, project an undesirable or inappropriate image, or who unnecessarily and blatantly create turmoil, disruption and dissension among LTLC members may have their LTLC membership temporarily suspended or terminated by the Board. Any suspension or termination may be appealed to the Board.

ARTICLE IV - DUES AND FINANCE

Section 1. Nonrefundable dues, in an amount determined annually by the Board, shall be due and payable by the published date. Such dues only include the LTLC membership fee. The handicap fee is separate. Dues not paid by the published deadline shall result in the delinquency of the member.

Section 2. Such dues have no association with any resident tournaments played at Legend Trail Golf Club.

Section 3. Financial records will be retained for a period of 3 years.

Section 4. Approval of expenditures in excess of \$50 must be obtained by a minimum of four Board members.

ARTICLE V - OFFICERS AND COMMITTEES

Section 1. The Board officers may consist of the Captain, Secretary, Treasurer, Membership Chair, AGA Representative/Handicap Chair, Events Chair and Pairings Chair. At the end of each Board member's term, a nominating committee will solicit the membership for candidates to run for each office.

Section 2. Duties. Their duties shall be such as their titles would indicate or such as may be assigned to them, respectively, from time to time. Each Officer shall maintain a separate document describing her duties. They shall deliver to their successors all materials pertaining to their position.

Section 3. These officers constitute the Board. The Board shall meet as necessary to manage and control the affairs and business of the league, to recommend rules, regulations or changes to the membership and to approve the expenditure of funds.

Section 4. A quorum of four (4) board members must be present to conduct business.

Section 5. All officers shall serve until their successors are elected. Any vacancies will be filled by an election.

Section 6. The officers shall authorize and define the powers and duties of all committees. Captains shall be ex-officio members of all committees. Duties are defined below.

Captain

- Preside at all meetings.
- Act as liaison with the golf club.
- Work closely with the Treasurer.
- Manage the league for the benefit of all members.
- Enforce all rules.
- Maintain electronic copies of all documents pertaining to the league.
- Interface with the 9-hole league captain on matters relating to LTLC leagues.
- Work with the Board members in order to conduct the Club Championship each season.

Secretary

- Record the minutes of all Board meetings and/or special meetings, and distribute the minutes to the membership, in a timely manner.
- Solicit and oversee the committee to run the LTLC sponsored Match Play each season.

Treasurer

- Receive all monies due 18-hole league of the LTLC.
- Promptly pay all authorized bills.
- Keep an accurate record of receipts and expenditures.
- Render a report at each regular meeting of the Board.
- Ensure no payment over \$50 will be made without prior approval of a minimum of four Board members.
- Keep track of the number of days each member plays in league. Periodically, report the results to the Board.

AGA Representative/Handicap Chair

- Work with the Membership Chair to make sure all new members are entered properly into the system.
- Make any necessary corrections/deletions in the handicap system.
- Post the handicap report after each update.
- Act as liaison between the AGA and league.
- Attend annual AGA Rep meetings (lunch will be paid for by the league).
- Post AGA fliers.
- Conduct State Medallion qualifying rounds, including the posting of qualifier's scores.

Membership Chair

- Keep an updated list of all paid members.
- Prepare and keep an updated membership roster.
- Receive all members' dues, activate their membership, and report to the Board.
- Forward all funds to the Treasurer for deposit.
- Forward new members' AGA Membership dues checks to Legend Trail Golf Club.
- Report new members to the Handicap Chair, Pairings Chair and Ringer Chair.
- Receive new member requests, maintain a waitlist for new members and communicate placement on the waitlist to the applicants.

Events Chair

- Solicit and oversee the committees responsible for the season opening, mid-season and year-end league events.
- Store and save any decorations deemed useful for future events.

Pairings Chair

- Work with the Membership Chair to get a final list of new and current Members.
- Work with the AGA/Handicap Chair to assure members handicaps are updated.
- Create the weekly pairings for league days by using the accepted pairings program and communicate the pairings to the membership no later than Tuesday before league play.
- Create the weekly cart signs and scorecards and send them to the Pro Shop representative along with the pairings, no later than Tuesday before league play.
- Work with the Events Chair on all events to provide the Pairings, Cart Signs and Scorecards.

ARTICLE VI – TERMS OF OFFICE

Section 1.

- A. The term of office for each Board position will be two years. The term of each officer should not exceed two consecutive terms in the same office. Exceptions may occur and will be dealt with at that time.
- B. Vacancies. All Board vacancies shall be filled for the unexpired term by a membership election.

ARTICLE VII - ELECTION OF OFFICERS

Section 1.

- A. An election will be held for Board officers whenever Board terms are expiring or a position is vacated. The election voting will be open to the membership.
- B. A nominating committee consisting of one Board member and one non-Board LTLC member, will solicit the entire membership for nominees for all open Board positions.
- C. Any member of LTLC who is in good standing is eligible to volunteer and have their name included on the ballot.
- D. An election will be held for each open Board position. The candidate on the ballot that receives the majority of the votes, will be deemed elected for that respective Board position. If there is a tie vote for any position, a run-off election for that position will be held between the tied nominees.

- E. When Board terms are expiring, the nominating committee shall be formed in January, prior to the end of the season. The election/vote shall be held in February, prior to the end of the season. Announcement of the elected Board officers shall be communicated to the membership, no later than March 1st, prior to the end of the season.
- F. The newly elected Board members shall begin their tenure after the close of the season and shall attend any Board meetings after March 1st, in a non-voting capacity.

ARTICLE VIII - MEETINGS

Section 1. There may be one general membership meeting determined at the discretion of the Board and these Bylaws.

Section 2. Board meetings shall be held monthly from October through May, and are open to the entire membership.

Section 3. Special meetings, also open to the membership, may be called by any Board member or upon the written request of 1/10th of the members. The purpose of the meeting shall be stated in the call. Except in the case of an emergency, at least three (3) days notice shall be given.

Section 4. Notice of meetings shall be by bulletin board and/or email.

ARTICLE IX - RULES AND REGULATIONS

Section 1. The Board shall have the power and responsibility to recommend such rules and regulations consistent with these Bylaws, as they may deem advisable for the welfare of the league.

Section 2. All golfing events shall be conducted in accordance with USGA rules of golf and locally adopted rules.

ARTICLE X - AMENDMENTS

These Bylaws may be amended by written approval of two-thirds (2/3) of the current membership. A non-response to the vote is considered a 'no' vote. The results of the vote will be communicated to the membership within seven days of the vote. A positive vote for the amended Bylaws will become effective seven days after being communicated via email to the membership.